

EXECUTIVE

Thursday, 19th January, 2023
6.30 pm





EXECUTIVE

ROOMS 2 & 3, BURNLEY TOWN HALL

Thursday, 19th January, 2023 at 6.30 pm

This agenda gives notice of items to be considered in private as required by Regulations (4) and (5) of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Members are reminded that if they have detailed questions on individual reports, they are advised to contact the report authors in advance of the meeting.

Members of the public may ask a question, make a statement, or present a petition relating to any agenda item or any matter falling within the remit of the committee.

Notice in writing of the subject matter must be given to the Head of Legal & Democracy by 5.00pm on the day before the meeting. Forms can be obtained for this purpose from the reception desk at Burnley Town Hall, Manchester Road or at the Contact Centre, Parker Lane, Burnley or from the web at: <http://burnley.moderngov.co.uk/ecCatDisplay.aspx?sch=doc&cat=13234> . You can also register to speak via the online agenda. Requests will be dealt with in the order in which they are received.

There is limited space to accommodate members of the public due to Public Health guidance around social distancing. You are advised to contact democracy@burnley.gov.uk in advance of the meeting.

AGENDA

1) *Apologies*

To receive any apologies for absence.

2) *Minutes*

5 - 10

To approve as a correct record the Minutes of the meeting held on 30th November 2022.

3) *Additional Items of Business*

To determine whether there are any additional items of business which, by reason of special circumstances, the Chair decides should be considered at the meeting as a matter of urgency.

4) Declaration of Interest

In accordance with the Regulations, Members are required to declare any personal or personal and prejudicial interests they may have and the nature of those interests in respect of items on this agenda and/or indicate if S106 of the Local Government Finance Act 1992 applies to them.

5) Exclusion of the Public

To determine during which items, if any, the public are to be excluded from the meeting.

6) Right To Speak

To consider questions, statements or petitions from members of the public.

PUBLIC ITEMS

- | | |
|---|---------|
| 7) Market Rights Policy update | 11 - 24 |
| To note a clarification regarding when and where the council is permitted to operate markets. | |
| 8) Lancashire 2050 | 25 - 30 |
| To receive an update on the progress in developing the Lancashire 2050 Strategic Framework. | |
| 9) Community Safety Annual Report 2022-23 | 31 - 36 |
| To receive an update on Burnley's community safety performance. | |
| 10) Food Safety Delivery Plan 2023 | 37 - 64 |
| To receive an update on how the authority plans to protect and promote food safety throughout the borough. | |
| 11) Health and Safety Delivery Plan 2023 | 65 - 86 |
| To receive an outline of the health and safety regulation duties undertaken by Burnley Borough Council's Health and Safety Team. | |
| 12) Empty Homes Programme | 87 - 90 |
| To receive a list of a number of proposed compulsory purchase orders for the purpose of renovation and/or re-sale by the most appropriate method. | |

13) Memorial Park Wheeled Sports Area 91 - 94

To receive a report on proposals in relation to the construction of a wheeled sports area at Memorial Park (Park Road), Padiham.

14) Environmental Enforcement Services Procurement 95 - 100

To seek approval to undertake the re-procurement of the Council's environmental enforcement service for the borough.

15) Exclusion of the Public

As considered under agenda item 5 above, to consider the exclusion of the public from the meeting before discussion takes place on the following items of business on the grounds that in view of the nature of the business to be transacted if the public were present there would be a disclosure to them of exempt information within the meaning of Part VA of the Local Government Act 1972.

PRIVATE ITEMS

Details of any representations received by the Executive about why any of the following reports should be considered in public – None received.

16) Lower St James's Street Heritage Action Zone 101 - 104

To receive a report on the Lower St James's Street Heritage Action Zone Programme.

17) Burnley Bus Station Facilities Management Services Procurement 105 - 108

To receive a report on Burnley Bus Station Facilities Services Management procurement.

18) Stables Cafe Lease 109 - 112

To receive a report on the Stables Café Lease.

MEMBERSHIP OF COMMITTEE

Councillor Afrasiab Anwar (Chair)
Councillor Sue Graham (Vice-Chair)
Councillor John Harbour

Councillor Shah Hussain
Councillor Margaret Lishman
Councillor Mark Townsend

PUBLISHED

Wednesday, 11 January 2023